

**IN THE PROBATE COURT OF CLAYTON COUNTY
STATE OF GEORGIA**

**RE: FINGERPRINTING OF PROSPECTIVE
CANDIDATES FOR THE OFFICE OF SHERIFF**

ORDER

WHEREAS the Official Code of Georgia Annotated § 15-16-1(c)(1)(G) requires a fingerprint check and background search be made of each prospective candidate for Sheriff under the direction of the Judge of the Probate Court. Such fingerprints may be taken no later than the close of business on the third business day following the close of such qualification period. The dates to qualify as a candidate for Clayton County Sheriff begin March 4, 2024, and end March 8, 2024. **Therefore, the fingerprinting of Sheriff Candidates shall be conducted during the normal business hours through and including March 13, 2023.** This date would be different for those qualifying under other circumstances (such as write-in candidates); however, all proposed candidates for Sheriff are required to be fingerprinted within the time frame set by the Official Code of Georgia Annotated § 15-16-1(c)(1)(G).

The aforesaid code section does not require a completed background search be made prior to the deadline but only the fingerprinting be conducted no later than the deadline provided. The fingerprints shall be submitted under the Clayton County Probate Court ORI Number (GA031133J) using purpose code Z (Criminal Justice Employment pursuant to O.C.G.A. § 15-16-1(c)(1)(G) Candidate Sheriff Qualifications).

These fingerprints shall be submitted via Live Scan, which may be obtained through the Clayton County Sheriff's Department or the Clayton County Police Department. **There shall not be any costs collected from the prospective candidates.**

The capturing of fingerprints for persons qualifying to run for Sheriff shall be conducted by qualified personnel at the Clayton County Sheriff's Office, or the Clayton County Police Department. The agency conducting the fingerprint scan shall take the fingerprints via Live Scan and run the criminal background checks, **which will be sealed along with any fingerprint cards and returned with the attached Certificate of Compliance to the Probate Judge immediately upon receipt of same.**

After the Live Scan is completed for each candidate, a hard copy certification shall be submitted to the Probate Court in Clayton County by the fingerprinting agency to show that the fingerprinting has been completed for that individual. The prospective candidate shall also receive a copy of this certification to take with him/her to be filed with the other qualifying documents for that candidate.

IT IS HEREBY ORDERED that each candidate shall submit himself/herself to such fingerprinting in accordance with the O.C.G.A. § 15-16-1(c)(1)(G) no later than the date set forth above.

The Clayton County Sheriff's Department and the Clayton County Police Department shall take the necessary steps to ensure that each candidate is fingerprinted timely without unnecessary difficulty or delay.

The original of this Order shall be filed in 2024-0001R.

IT IS FURTHER ORDERED that a copy of this order shall be served via first class mail (interoffice for County Departments) and email to the following: Shauna Dozier, Clayton County Board of Elections Director; Arvis Walker, Chair of Clayton County Board of Elections; Yasmin Neal, Chair of the Clayton County Democratic Party; Vicki Temple, Chair of the Clayton County Republican Party; Levon Allen, Sheriff of Clayton County; Kevin Roberts, Chief of the Clayton County Police Department.

This 27th day of February 2024.



PAM FERGUSON, Chief Judge
Clayton County Probate Court
121 S. McDonough St., Annex Bldg. 3
Jonesboro, GA 30236



**IN THE PROBATE COURT OF CLAYTON COUNTY
STATE OF GEORGIA**

CERTIFICATE OF COMPLIANCE

IN RE: Compliance with O.C.G.A. § 15-16-1(c)(1)(G) by Prospective Candidate for Clayton County Sheriff,

Address: _____

Who is running on the Democratic _____ Republican _____ Other _____ ticket.

Pursuant to O.C.G.A. § 15-16-1(c)(1)(G), the above named prospective candidate requested to be fingerprinted at the:

_____ Clayton County Sheriff's Department,
_____ Clayton County Police Department

I, _____, being a qualified person to run fingerprint capture on Live Scan using purpose code Z (Criminal Justice Employment pursuant to O.C.G.A. § 15-16-1(c)(1)(G) Candidate Sheriff Qualifications), have fingerprinted the above-named individual. After reviewing his/her photo identification, I have successfully run the prospective candidate's fingerprints via Live Scan and will immediately forward the results along with the fingerprint cards, upon receipt of same, in a properly sealed envelope to the Clayton County Probate Court, 121 S. McDonough Street, Annex Building 3, Jonesboro, Georgia 30236.

The Live Scan was run under ORI # _____ and the purpose code was _____.

Signed Name

Printed Name

Title and Agency